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Ch/G Staff Meeting
25 February 1958
ACTION REQUIRED

<u>Item No.</u>	<u>Action Required of Chief/G</u>	<u>Action Required of Divisions</u>
1&2		NONE REQUIRED
3	25X1A9a	Division Chiefs to insure that Branch Chiefs attend briefings. [REDACTED] to look into the desirability of D/GP participation.
4		NONE REQUIRED
5		25X1A9a [REDACTED] to submit memo on area priorities to Chief/G.
6		NONE REQUIRED
7a		Chief, D/GG, to follow through as required. 25X1A9a
7b		[REDACTED] to check and report back to Chief/G.
7c		Chief, D/GG, to consider further.
7d		Deputy Chief, D/GC, to check and report back to Chief/G.
7e&f		NONE REQUIRED
8		D/GP advised to watch this more closely in the future. 25X1A9a
9		[REDACTED] to check and report back to Chief/G.
10		Briefing Paper to be routed to all personnel.
11,12,&13		NONE REQUIRED
14		Divisions to notify Chief/G's office.

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<u>Item No.</u>	<u>Action Required of Chief/G</u>	<u>Action Required of Divisions</u>
*15	NONE REQUIRED	
*16		Division Chiefs to give this some thought and be prepared for discussion at next Staff Meeting.

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MINUTES OF THE GEOGRAPHIC RESEARCH AREA STAFF MEETING, 25 FEBRUARY 1958

25X1A9a

[REDACTED]

25X1X7

1. Arrangements for [REDACTED] CIA Coordination on Town Plans

Chief/G reported on the recent exchange of correspondence between [REDACTED] and CIA, which set up a mutually agreed-to arrangement for coordination between [REDACTED] and CIA on Town Plans. Divisions will be sent copies of the above-mentioned correspondence.

2. Task Force #16

Chief/G reported that Task Force #16 had held two meetings since the last Staff Meeting; in addition, the Task Force visited D/GL and FDD in a group.

3. D/GG Intelligence Briefings

Chief/G indicated that, as far as is possible, he would like to have all Branch Chiefs in the Area attend the monthly D/GG briefings. Also, Chief/G suggested that in some instances perhaps D/GP could participate with D/GG in the presentation of briefings. [REDACTED] will investigate the desirability of such joint efforts.

25X1X7

4. Subcommittee on Exchange of Geographers Between the US and the USSR

Chief/G reported that during the past month he had chaired a Subcommittee appointed by the IAC Ad Hoc Committee on Exchanges. This Subcommittee was established to examine the net intelligence gains to be derived by the United States from an exchange of geographers between the U.S. and the USSR. The Subcommittee met twice and submitted its study and recommendations to the IAC Ad Hoc Committee on Exchanges for action. A serious complication has just developed re the membership of the exchange team. The exchange recommendation is presently in the hands of the East-West Contacts Staff, State Department.

5. Procurement of USSR Topographic Maps

[REDACTED] reported on several conferences he has held with IAC agency representatives to arrive at an agreement as to priorities (regarding area, scale, military value, etc.) to be applied in the procurement of USSR topographic maps. [REDACTED] is presently in the process of reconciling area priorities suggested by the IAC representatives into one over-all priority listing.

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25X1A9a

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6. Urban Area "Business" 25X1A9a

25X1A9a Chief/G inquired of Deputy Chief, D/GC, regarding progress being made on urban area "business". [REDACTED] indicated that [REDACTED] were working on a pilot job. 25X1A9a

7. Discussion of Items Reported Upon in Division and Branch Monthly Reports

a. Personnel for Coordination Staff

Chief/G indicated that if the two people recruited for GG/C do not report in the near future, it will be necessary to detail personnel from within the Division. Chief, D/GG, agreed that this would be done.

b. Material of Mutual Interest to D/GG and D/GL

25X1A9a

Chief/G questioned [REDACTED] re D/GL's holding of material of interest also to D/GG. [REDACTED] indicated that in his section, all such material was passed on within one -- or possibly two -- working days. Chief/G said that this seemed reasonable, but asked that he check with other recipients in the Library on this matter and report back to him.

c. Training Program in UW

25X1A9a Chief/G questioned Chief, D/GG, on the planned UW Training Program. [REDACTED] indicated that nothing had been done on this, and that he would like to give it further consideration before taking any action.

d. Number of Maps Edited

Chief/G questioned the correctness of the figure of 5 maps reported as edited by D/GC during January. [REDACTED] will check on this and report back to Chief/G.

25X1A9a

e. Checking of Base Maps by Office of the Geographer, State Department

Chief/G expressed disagreement with a suggestion in one of the D/GC Branch Reports that the Office of the Geographer check certain maps produced by the Cartography Division.

f. Drafting Vs. Chart and Graph Work

Chief/G stated he was quite concerned over the apparent change of emphasis from drafting to chart and graph work. Deputy Chief, D/GC, stated this was due mostly to the fact that D/GC production is dependent upon what is wanted by the requestor, and the trend at present seems to be toward more charts and graphs.

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8. D/GP Top Secret Report on Tblisi

25X1A9a

Chief/G commented on the format of a recently completed TS report produced by D/GP and issued by DD/P, which did not correspond with other D/GP projects in format, cover, binding, etc. [REDACTED] stated he thought D/GP should establish a method of production control over these projects.

9. Request for Map from AFSC

25X1A9a

25X1A9a

Chief/G asked that [REDACTED] check on a request for a map received from the Armed Forces Staff College, which [REDACTED] sent on to the Map Library about a week ago.

10. Budget Briefing Paper Prepared for the DD/I

Copies of the Budget Briefing Paper prepared for the DD/I will soon be disseminated to the divisions. The AD/RR has asked that it be circulated for all employees to see.

11. "Flexible" T/O Concept

Chief/G explained the "flexible" T/O concept to the group. Under this system, each Division would be authorized a certain number of positions in each grade, without assignments to definite slots. Personnel could be moved around within the Division as required by changing priority requirements, without the necessity of official "Paper" transfer. In special cases, these moves might be accomplished across Division or even across Office lines within the DD/I Area.

12. Harvard School of International Affairs

Chief/G reported that the Agency will name a candidate to the Harvard School of International Affairs.

13. Critical Collection Problems Committee

A "Critical Collection Problems Committee" has been proposed by the IAC. This would be a high-level committee formed to study high-priority critical requirements problems.

14. Notification of Deaths or Serious Illness of Close Relatives

Chief/G emphasized the necessity for notification of the AD/RR of any deaths or serious illnesses in the immediate family of Agency personnel (mother, father, brother, sister, spouse). Divisions should call in such notifications to the Office of Chief/G (Martie or Jo) and it will be passed on to the AD's office.

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*15. GRA Personnel Nominated by CSB for Overseas Positions

Chief/G announced that two GRA personnel have been approved by the CSB/RR as the ORR nominees for the Geographer [REDACTED] position in [REDACTED] was named first, with [REDACTED] as a strong alternate. Also, four D/GG personnel have been nominated for three positions in the Far East. These nominations have been passed to the AD/RR for his action.

25X1X4

25X1A9a

*16. Benefits of Membership in the Career Staff

Division Chiefs were asked to come to the next Staff Meeting prepared for a discussion of concrete advantages to be derived from belonging to the Career Service.

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25X1A9a

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